

OFFICE OF THE COMMISSIONER OF COLLEGIATE EDUCATION
ANDHRA PRADESH :: VIJAYAWADA.

Memo.No.64/OP.I/2021

Dated: .09.2021.

Sub:- Collegiate Education – General Transfers for the year 2021-22 – Transfer guidelines for the employees working in the Department of Collegiate Education – Certain instructions – Issued.

Read:- G.O.Rt.No.245, Higher Education (CE.A1) Department, dated 15.09.2021.

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The Principals of the Government Degree Colleges in the State are informed that in the reference read above, the Government have permitted to effect the transfers of employees in the Department of Collegiate Education for the year 2021-22 and issued guidelines to complete the process on or before 30.09.2021.

Accordingly, the following procedure should be followed while undertaking the transfer exercise:

- 1) The eligible candidate should upload through online the relevant details from his/her login.
- 2) The Principals concerned should verify all the relevant details uploaded by each candidate and certify the correctness of the data.
- 3) The details uploaded through online should be authentic. If any wrong is found in the information uploaded by the candidate, it will be viewed seriously.
- 4) The list of eligible candidates applied will be published in the departmental portal for validation as per the entitlement points awarded in the descending order. One day time will be given for claiming objections if any and they will be examined and disposed.
- 5) The validated list of eligible candidates shall be used for exercising the transfers.
- 6) The authority effecting transfers will be notified the existing vacancies subject-wise, College-wise and Zone-wise.
- 7) The candidates figured in the list of valid eligible candidates should only exercise their options for transfer through online only.
- 8) Allotment of places will be done by the system on automation basis.
- 9) Posting order can be downloaded by each candidate through online and he/should join in respective allotted place with immediate effect.
- 10) In view of the above, web based counseling process will be done in a transparent manner and any undue influence is strictly prohibited.

SCHEDULE:

1)	Registration for transfers	17.09.2021 to 20.09.2021
2)	Validation by the Principal	21.09.2021
3)	Publishing of list of applied candidates and receipt of claims and objections	23.09.2021 to 24.09.2021
4)	Disposal of claims and objections and publication of the list	25.09.2021
5)	Publication of list of eligible candidates and entry of Web options	26.09.2021 to 27.09.2021
6)	Allotment of postings	28.09.2021
7)	Closure of Joining	30.09.2021
8)	Commencement of 1 st year classes	01.10.2021

The Principals will be held responsible for any disputes arising in the correctness of the information.

COMMISSIONER OF COLLEGIATE EDUCATION

To
The Principals of Government Degree Colleges in the State.
Copy to the Regional Joint Directors of Collegiate Education in the State.
Spare-1.